



the tanoan community east association, inc.

### Special Attention Request

I / we \_\_\_\_\_ will be out of town from  
(date) \_\_\_\_\_ to \_\_\_\_\_. I hereby request the Tanoan  
Community East Community Patrol to drive by to perform a visual inspection from the street of  
my home located at (address) \_\_\_\_\_  
during this absence. I fully understand the Tanoan Community East Association Inc.,  
HOAMCO - Homeowners Association Management Company (management company and  
staff), and the Tanoan Community East Community Patrol staff will not be held responsible if a  
burglary, fire, vandalism, or any other mishap or accident occurs at my residence during my  
absence. I will notify the Tanoan Community East Community Patrol if my return date  
changes.

While I am away, I may be reached at the following telephone numbers:

_____	_____	_____
Cell	Cell	Other Number
Local Emergency Contact: _____		_____
Name		Home Telephone
		_____
		Cell

1. Will any vehicles be left in the driveway? \_\_\_\_\_  
Make Model Color Year

2. Will anyone be left to care for your home / pets / plants during your absence?  Yes  No

If yes, Name \_\_\_\_\_ Telephone \_\_\_\_\_

3. Will any lights be left on inside your home?  Yes  No

If so, where? \_\_\_\_\_

4. Have you stopped all deliveries? (newspaper, mail, etc.)  Yes  No

\_\_\_\_\_  
Resident Signature

\_\_\_\_\_  
Date

*Return this form to the Community Patrol staff at the Country Club gatehouse  
(give to a staff member – do not leave in the drop box)*